

## Record of Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision made by</b>	Councillor Charlotte Dickson
<b>Key decision?</b>	No
<b>Date of decision</b> (same as date form signed)	2 May 2017
<b>Name and job title of officer requesting the decision</b>	Ben Border Leisure projects officer
<b>Officer contact details</b>	Tel: 01235 422203 Email: <a href="mailto:ben.border@southandvale.gov.uk">ben.border@southandvale.gov.uk</a>
<b>Decision</b>	To delegate authority to the head of service with responsibility for leisure in consultation with the cabinet member for leisure, to agree variations to the Faithful+Gould (F+G) contract. This includes any future sub-consultant appointments by F+G, required for the project, within the approved capital budget constraints and to agree ancillary documents for the Wessex leisure centre project.
<b>Reasons for decision</b>	<p>Vale of White Horse District Council appointed F+G (in accordance with the terms and conditions of the Scape framework contract for Asset management, surveying and design services) as a single organisation to oversee the delivery of the Wessex leisure centre project. Under this agreement, F+G directly provide the project management and cost consultant roles for the project. They are also responsible for the procurement and appointment of the design sub-contractors on a back to back basis of the F+G delivery agreement and other consultants required for the delivery of the leisure centre including survey work.</p> <p>F+G will follow their procurement processes dependent on the type of appointment and its estimated value.</p> <p>To ensure an efficient and effective process and avoid any unnecessary delays to the project delivery programme and potential cost increases, it is recommended that the head of service with responsibility for leisure is authorised to agree variations to the F+G contract, including sub-consultant</p>

	<p>appointments within the constraints of the approved capital budget.</p> <p>It is also recommended that the head of service with responsibility for leisure has the authority to approve any ancillary documents related to the Wessex leisure centre project.</p>
<p><b>Alternative options rejected</b></p>	<p>An Individual Cabinet Member Decision (ICMD) was taken in September 2016 that authorised the head of corporate strategy to enter into a delivery agreement with F+G. A further ICMD was taken in March 2017 for the appointment of Saunders Boston as the design sub-consultants.</p> <p>F+G are appointed to advise the Vale Council on consultant appointments required for the project and provide scope of services for these consultants and management of their services on behalf of the Council.</p> <p>An alternative to delegating authority to the head of service with responsibility for leisure would be to follow a more formal decision making process. This has the potential to cause long delays, increase costs and prolong the delivery programme.</p> <p>The variation to the contract envisaged currently is the change required to F+G fees and obligations as a result of the Council being advised and agreeing to change the form of construction contract from Traditional to Design and Build.</p> <p>Other future decisions necessary include the appointments by F+G of further consultants, commission of survey works and meeting statutory requirements for the project (planning fees, building control application fees etc.) and are included in the project's cost plan; and the obligation to do so forms part of F+G's existing contract with the Council. In effect the proposal is that the head of service with responsibility for leisure will be able to consent/approve to these subsidiary appointments.</p>
<p><b>Legal implications</b></p>	<p>Sharpe Pritchard provide external legal support. They have reviewed, advised on, negotiated and prepared the legal documents relating to the delivery agreement with F+G.</p>
<p><b>Financial implications</b></p>	<p>The Wessex leisure centre has an approved capital budget of £18.8 million.</p> <p>The overall professional fees for a project of this size and complexity procured by way of a single stage Design and Build contract were estimated to be between 11 per cent and 13 per cent of the construction costs.</p>

	<p>The current cost plan demonstrates that professional fees (including design sub-consultants, other consultants identified, surveys and statutory fees) for the Wessex leisure centre project total £1,515,013. This equates to 11.2 per cent of the construction cost and is within the capital budget allocated for these services.</p> <p>Any variations to the contract will be controlled by the change management process applied to the project in accordance with the council's constitution.</p>			
<b>Other implications</b>	None.			
<b>Background papers considered</b>	None.			
<b>Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?</b>				
<b>List consultees</b>		<b>Name</b>	<b>Outcome</b>	<b>Date</b>
	Ward councillors	Grove North	Agreed	20 March 2017
		Wantage and Grove Brook	Agreed	22 March 2017
		Wantage Charlton	Agreed	20 march 2017
		Hendreds	No comment	
		Ridgeway	No comment	
		Steventon and the Hanneys	No comment	
	Legal	Pat Connell	Agreed	09 March 2017
	Finance	Simon Hewings	Agreed	16 March 2017
	Corporate strategy	Clare Kingston	Agreed	20 March 2017
	Communications	Gavin Walton	Agreed	16 March 2017
	Procurement	Andrew Down	Agreed	14 March 2017
	Democratic Services	Steven Corrigan	Agreed	20 March 2017
	Strategic Management Board	David Hill	Agreed	27 April 2017
<b>Confidential decision?</b> If so, under which exempt category?	No.			

<b>Call-in waived by Scrutiny Committee chairman?</b>	Not applicable.
<b>Cabinet member's signature</b> To confirm the decision as set out in this notice.	Signature __ Councillor Charlotte Dickson _____ Date _____ 2 May 2017 _____

**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

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Form received	Date: 2 May 2017	Time: 8:00
Date published to Scrutiny Committee	Date: 2 May 2017	
Call-in deadline	Not applicable	